CITY OF AMSTERDAM MARRIAGE LICENSES

A New York State Marriage License allows you to marry anywhere within New York State

City of Amsterdam Office Hours for Marriage Licenses:

Monday – Friday 8 AM to 3:30 PM.

Marriage Licenses will NOT be processed AFTER 3:30PM

BOTH parties MUST be present – no exceptions There is a 24-Hour Waiting Period Marriage License is valid for 60 days

Required Documents:

ONE of the following **AGE-RELATED** documents:

- Birth Certificate
- o Baptismal Record
- o Naturalization Record
- o Census Record

These documents MUST INCLUDE NAME, DATE OF BIRTH, PLACE OF BIRTH and PARENTS NAME(S).

AND

ONE of the following <u>IDENTITY-RELATED</u> Documents:

- o Current Driver's License
- o Passport
- o Employment Picture ID
- o Immigration Record

Previous Marriages:

- o Divorce or Annulment Must be Certified Court Papers for ALL former Marriages
- o Death Certificate if ANY Prior Spouse is deceased.

FEE: \$40.00** Cash, Check or Money Order accepted.

**If paying with a Credit Card or Debit Card the bank will charge a fee of \$3.00.

ALL Documents MUST be Certified transcripts/original - COPIES are NOT acceptable.

ALL Documents MUST be Translated and Certified in English if in another language.

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STATE OF NEW YORK

COUNTY

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DOH-98 (12/2020)

STATE FILE NUMBER (THIS SPACE FOR STATE USE ONLY)

Attention:

Applicants

Social Security Numbers

Social Security Numbers of the applicants are mandatory. They are required by New York State Domestic Relations Law Section 15 and 42 U.S.C. 666(a). They may be used for child support enforcement purposes.

Notice:

If either or both parties wish to change the middle and/or surname by which he or she is known after marriage, please review the information below. Complete item 1C and/or 11C on the front side of this record to change middle name. Complete item 1D and/or 11D on the front side of this record to change surname.

- (1) Every person has the right to adopt any name by which he or she wishes to be known simply by using that name consistently and without intent to defraud.
- (2) A person's last name (surname) does not automatically change upon marriage, and neither party to the marriage must change his or her last name. Parties to a marriage need not have the same last name.
- (3) One or both parties to a marriage may elect to change the surname by which he or she wishes to be known after the solemnization of the marriage by entering the new name in the appropriate space provided in the Affidavit Section of this application. Such entry shall consist of one of the following surnames:
 - (i) the surname of the other spouse; or
 - (ii) any former surname of either spouse; or
 - (iii) a name combining into a single surname all or a segment of the premarriage surname or any former surname of each spouse; or
 - (iv) a combination name separated by a hyphen or space, provided that each part of such combination surname is the premarriage surname, or any former surname, of each of the spouses.
- (4) One or both parties to a marriage may elect to change the middle name by which he or she wishes to be known after the solemnization of the marriage by entering the new name in the appropriate space provided in the Affidavit Section of this application. Such entry shall consist of one of the following options:
 - (i) the current surname of the spouse electing to change his or her name; or
 - (ii) any former surname of the spouse electing to change his or her name; or
 - (iii) the surname of the other spouse.
- (5) The use of this option will have the effect of providing a record of the change of name. The marriage certificate, containing the new name, if any, constitutes proof that the use of the new name, or the retention of the former name, is lawful.
- (6) Neither the use of, nor the failure to use, this option of selecting a new surname or middle name by means of this application abrogates the right of each person to adopt a different name through usage at some future date.

Clerk

- All entries must be typed or printed.
- Applicants must provide all information in the affidavit section.
- · Issue original to couple after making a photocopy.
- · Retain photocopy until original copy is returned by the officiant.